



SADAR BLOCK HEALTH & FAMILY WELFARE SAMITI
REG NO. S/IL/23724/ Of 2004-2005

Belakoba Block Primary Health Center

Health Administrative Building

Prasanna Nagar, Belakoba, Jalpaiguri-735133

E-mail: sadar.block@sify.com

Memo no.: 17/SBHFWS

Dated: 11th January, 2013

Sub.: **Tender Notice for medicine purchase under JSSK Programme**

Tender Notice

Sealed tender are hereby invited from the bonafied local medicine suppliers or local medicine shop holders to supply the drugs & consumables for the patients under Janani Sishu Suraksha Karyakram (JSSK) scheme for Belakoba BPHC, Jalpaiguri.

DATE OF ISSUE OF TENDER FORM	:Within 24/01/13 upto 2:00 pm
DATE OF SUBMISSION OF TENDER	:Within 28/01/13 upto 2:00 pm
OPENING OF TENDER	:28.01.2013 at 3:00 pm
TENDER FORM FEES	:Rs.100/-

Tender form may be collected from the office of the undersigned.

Tender Notice is available at our official website : www.belakobabphc.webs.com

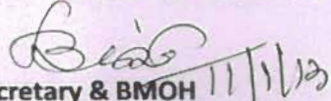
Terms & Conditions:-

1. The work must be executed by the concerned tenderer in whose name Supply Order will be issued. If any sublet is made by any tenderer the Supply Order will be cancelled with imposition of penalty including forfeiture of Earnest Money.
2. Requisition slips will be issued to particular patient by Medical Officer /on duty sister-in-charge. A copy of the same slip will be kept by the issuing authority. Supplier will issue medicine/ consumables to the patient party & keep the requisition slip with him. Bill will be submitted along with the requisition slips.
3. The tenderer should produce the photocopy of PAN card, Trade License, valid & upto date Professional Tax & Sales Tax clearance certificate, Drug License, VAT registration certificate/VAT clearance with the tender form. In case of Partnership firm the Partnership deed has to be submitted. Photocopies of all such documents which are duly self-attested shall be kept by this office. All those documents of the selected tenderer will be scrutinized at the time of agreement.
4. The Tender form will be issued from this office of undersigned as above mentioned date by depositing Rs.100/- (Rupees One hundred) only per form which is not refundable.

5. Tender in sealed envelope addressed to "The Member Secretary & BMOH, Sadar BH & F W Samiti, Jalpaiguri " shall be dropped in the Tender Box kept in the Office of The Member Secretary & BMOH, Sadar BH & F W Samiti, Jalpaiguri for supply of drugs & consumables under JSSK. The tenure of the supply stands upto 31.03.2013. Tender received by post/currier will not be accepted. The envelope containing the tender shall be superscribed with the word "**Tender for Drugs & Consumables under JSSK scheme of Belakoba BPHC, Sadar BH & F W Samiti, Jalpaiguri**".
6. The highest percentage of discount on the Maximum Retail Price (MRP) of drugs & consumables will be accepted. The existence of medicine shop of the tenderer nearby from the hospital will get the preference. The medicine shop of the tenderer remain open at night will also get the preference. Two or three tenderers may be selected in order to ensure uninterrupted supply of drugs & consumables for 24 hours. The Discount Rate on MRP should be quoted both in figures & words.
7. An amount of **Rs.2000/-** (Rupees two thousand) only in the Form of Account Payee Bank Draft drawn in favour of the "**Sadar Block Health & Family Welfare Samiti,**" will have to be deposited along with the tender as Earnest Money. Quotation received without earnest money will be summarily rejected.
8. On finalization of the tender the agency will be communicated by a letter of offer. In case the agency is willing to accept the offer he may submit the letter of acceptance on his letter pad and enter into the agreement as per terms and conditions of the contract.
9. No tender/s will be entertained from this end after the stipulated date and time. The tender/s will be opened by the undersigned or his authorized representative in presence of the attending available tenderers on the date mentioned in the NIT or on any other date as the authority deems fit.
10. The undersigned reserves the right to accept or reject any or all tender without assigning any reason thereof. Also the authority does not pledge himself to accept the highest percentage of discount on MRP or any tender and reserve to himself the right of accepting any tender.
11. Tenderers are requested that before quoting their rates or sending tender, the tender documents may please be read out thoroughly (line by line), otherwise purchaser will not be held responsible for any error / oversight of his own.
12. The prospective tenderer who will be selected for the supply will have to enter into an agreement with the undersigned on non judicial stamp worth Rs.10/- as regards the different aspect of the work and the validity period. The expenses of completing and stamping the agreement shall be paid by the tenderer. If the terms and conditions stated in the agreement are not strictly complied the earnest money will be forfeited.
13. The prospective tenderer who will be selected for the supply will have to submit their bills in triplicate with challans within 5th of every month for the previous month's otherwise the undersigned will not be liable to make payments in due course. Against each item, the MRP, Discounts, Selling price etc. along with batch/lot no., Manufacturing date, Expiry date should be mentioned separately on the challans and the bills and no sales tax, octroi or any other levy/tax will be paid which has to be borne by the supplier. Tempering on the printed MRP of the manufacturer by the supplier by use of stickers or any other means will not be accepted. The payment should be made

as per availability of funds. The bill will be passed and payment made only after necessary examination by the undersigned as regards the quality, Manufacturing & expiry date of the drugs & consumables supplied and upon satisfaction of the undersigned. No advance payment shall be made.

14. The prospective tenderer who will be selected for the supply will have to supply drugs & consumables to the competent authority of this hospital by themselves. Any loss during supplying the same in transit or any means the authority will not be responsible for the same.
15. The requisitions for the drugs & consumables must be signed by the Medical Officer and the items must be supplied by the prospective tenderer/s immediate effect from the receipt of the order otherwise the order will be treated as cancelled.
16. The date of manufacture of drugs & consumables should be recent and must have sufficient useful life for use in hand, before it is supplied to this hospital. All drugs & consumables should be manufactured by good reputed company.
17. Taxes will be deducted from the bills as per Government rules.
18. Only one tender form will be issued to each applicant.
19. Contract of the selected agency may be terminated at any time during the contract period if their performance is found to be unsatisfactory or fails in fulfilling terms & conditions of the contract/ cancellation of the license by the authority and the authority shall be entitled to make other arrangements at the risk and expense of the contractor. If the drugs & consumables to be supplied are found that any particular medicine has expired, or is substandard or spurious, the selected agency will be liable to be black-listed for a period of 5 years for future participation in any tender. The second highest bidder will be selected in such a situation of termination of the agency.
20. The contact may be extended for further one year after satisfactory performance of previous year on the same terms & conditions.
21. If any modification of the schedule is considered necessary, the tenderer should communicate the same by means of separate letter sent in their letter pad.

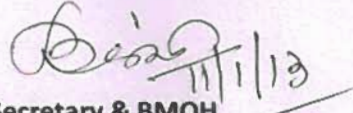

Member Secretary & BMOH
Sadar BH & F W Samiti, Jalpaiguri

Date, 11th January, 2013

Memo No 17/SBHFWS/1/(8)

Copy forwarded for information & with the request to cause in the publicity through office notice board to:-

1. The District Magistrate, Jalpaiguri
2. The Sabhadhipati, Jalpaiguri Zilla Parisad
3. The CMOH, Jalpaiguri
4. The SDO, Sadar Sub Division, Jalpaiguri
5. The Sabhapati, Sadar Panchayet Samiti, Jalpaiguri
6. The BDO, Sadar Block, Jalpaiguri
7. The Pradhan, Belakoba GP, Sadar Block, Jalpaiguri
8. Office copy


Member Secretary & BMOH
Sadar BH & F W Samiti, Jalpaiguri

TENDER APPLICATION FORM

1	Name of the Firm/shop	
2	Full Postal Address (including the address of the branches of the firm/shop)	
3	Cell Phone No.	
4	Telephone No.	
5	Fax No.	
6	Name and address of your Bankers stating the name in which the Account stands	
7	Are you in the list of approved contractors of any other organization /institutions, if any give details	
8	Photocopies of -	
	a) PAN card,	Submitted (Yes / No)
	b) Trade License	Submitted (Yes / No)
	c) Valid & upto date Professional Tax	Submitted (Yes / No)
	d) VAT registration certificate	Submitted (Yes / No)
	e) Drug License	Submitted (Yes / No)
	f) Sales Tax clearance certificate /VAT clearance	Submitted (Yes / No)
	g) In case of Partnership firm the Partnership deed	Submitted (Yes / No)
9	The Tender fees amount Rs.100/- has been deposited vide Money Receipt No. _____ dt. _____	
10	Earnest Money amounting to Rs.2000/- has been deposited vide Demand Draft no. _____ dt. _____	
11	Is medicine shop open at whole night?	Yes / No
12	Any other information which you consider necessary to furnish	

#[All the pages of the documents should be signed with stamp otherwise the tender will not be considered. If the space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be fully signed by the firm. In such cases, reference to the additional pages must be made in the Tender Form.]

Date:
Place:

Signature of the Tenderer

Designation: Proprietor/Partner/ _____
Office Seal

ms & Conditions:-

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tenderer. If the terms and conditions stated in the agreement are not strictly complied the earnest money will be forfeited.

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20. The contract may be extended for further one year after satisfactory performance of previous year on the same terms & conditions.
21. If any modification of the schedule is considered necessary, the tenderer should communicate the same by means of separate letter sent in their letter pad.

Member Secretary & BMOH,
Sadar BH & F W Samiti, Jalpaiguri

QUOTE YOUR RATE

PURCHASE OF DRUGS & CONSUMABLES:

[The tenderer shall quote the percentage of Maximum discount, which shall be on the Maximum Retail Price printed on the packing/flaps/bottles]

Sl.No.	Head	% of Discount quoted
1	Percentage of discount offered by the bidder on the MRP of - a) Drugs	
	b) Consumables	

1. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me are valid and binding upon me for the entire period of contract.
3. There is no vigilance/CBI case or court case pending against the firm.
4. I hereby undertake to supply the items as per direction given in the tender document/supply order within stipulated period.

Date:
Place:

Signature of the Tenderer
Designation: Proprietor/Partner/ _____
Office Seal of the tenderer